

# SAN JOSE CITY WATER DISTRICT

2675 Maharlika Road, Abar 1st, San Jose City, Nueva Ecija 3121

REGION III

## AMENDED ANNUAL PROCUREMENT PLAN FOR CY 2017

### COMPUTERS, COMPUTER ACCESSORIES AND COMPUTER SOFTWARE

1/6

Code	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget Php			Remarks/Action (brief description of materials/supplies)
				Pre-Proc Conf.	Ads/P ost of ITB	Pre-Bid Conf.	Sub/O pen of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		Total	MOOE	CO	
G-01	UPS, 1 unit	OGM	Shopping							Second quarter					GoP	6,000.00		6,000.00	For Xerox Machine
G-02	Operating Systems Windows 10 14 units	OGM/Admin. Finance Comm. Eng'g.	Shopping							First quarter					GoP	140,000.00		140,000.00	To upgrade existing system
G-03	Microsoft Office Software Program 2013 & 2016, 14 units	OGM/Admin. Finance Comm. Eng'g.	Shopping							First quarter					GoP	140,000.00		140,000.00	For upgrading of program
G-04	Laptop Computer, 2 units	Admin. Eng'g.	Shopping							First quarter					GoP	70,000.00		70,000.00	For preparation of reports
G-05	Desktop Computer, 3 SETS	Admin. Finance Comm.	Shopping							Second quarter					GoP	115,000.00		115,000.00	To replace obsolete computers
G-06	Dot Matrix Printer 2 units	Comm. Div.	Shopping							Second quarter					GoP	16,000.00		16,000.00	To replace obsolete printer
G-07	CPU 1 unit	Eng'g. Div.	Shopping							Second quarter					GoP	25,000.00		25,000.00	To replace damaged CPU
G-08	Program for Upgrading (Billing & Collection, Maintenance)	Comm. Div.	Shopping							First quarter					GoP	200,000.00		200,000.00	For upgrading of billing & collection system

## OFFICE EQUIPMENTS &amp; FURNITURES &amp; FIXTURES

2/6

Code	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget Php			Remarks/Action (brief description of materials/supplies)
				Pre-Proc Conf.	Ads/P ost of ITB	Pre-Bid Conf.	Sub/O pen of Bids	Bid Ev aluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		Total	MOOE	CO	
G-09	Computer Chair, 4 pcs.	Admin. Finance	Shopping							Second quarter					GoP	16,000.00		16,000.00	For employees use
G-10	Additional CCTV 3 units	OGM	Shopping							First quarter					GoP	9,000.00		9,000.00	For safety measures
G-11	Intercom 8 units	OGM/Admin. Finance Comm. Eng'g.	Shopping							First quarter					GoP	80,000.00		80,000.00	For communication
G-12	Biometric 1 unit	Admin. Div.	Shopping							First quarter					GoP	30,000.00		30,000.00	For In and Out of employees
G-13	AVR 1 unit	Finance Div.	Shopping							First quarter					Gop	20,000.00		20,000.00	For Xerox Machine
G-14	Box Fan 2 units	Comm.Div.	Shopping							First quarter					GoP	3,000.00		3,000.00	For office use
G-15	IBM Server 1 unit	Comm. Div.	Shopping							First quarter					GoP	100,000.00		100,000.00	For Billing & Collection System
G-16	Adding Machine, 2 units	Admin. Comm.	Shopping							First quarter					GoP	8,000.00		8,000.00	For employees use
G-17	Steel Filing Cabinet 1 unit	Finance Div.	Shopping							First quarter					GoP	8,500.00		8,500.00	For safekeeping of records
G-18	Aircon Window type 2HP	Finance Div.	Shopping							Second quarter					GoP	25,000.00		25,000.00	To replace damaged Aircon
G-19	Computer Table, 1 unit	Finance Div.	Shopping							First quarter					Gop	3,500.00		3,500.00	For office use
G-20	Visitor's Chair, 4 units	Comm. Div.	Shopping							First quarter					Gop	10,000.00		10,000.00	For office visitors
G-21	Meter Reading Device, 2 units	Comm. Div.	Shopping							First quarter					Gop	180,000.00		180,000.00	For Meter Readers use
G-22	Water Dispenser, 1 unit	Comm. Div.	Shopping							First quarter					Gop	7,000.00		7,000.00	For water consumers



## OTHER EQUIPMENTS

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Item No.	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget Php			Remarks/Action (brief description of materials/supplies)
				Pre-Proc Conf.	Ads/Post of ITB	Pre-Bid Conf.	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance Turnover		Total	MOOE	CO	
23	Standby Generator Set 100 kva, 1 unit	Eng'g. Div.	Public Bidding							Second quarter					Gop	900,000.00		900,000.00	To ensure continuous supply of electricity for Admin. Building during brown outs
24	Portable Generator Set, 1 unit	Eng'g. Div.	Shopping							Third quarter					Gop	120,000.00		120,000.00	For field work
25	Portable Jackhammer, 1 unit	Eng'g. Div.	Shopping							Second quarter					Gop	700,000.00		700,000.00	For concrete demolition of projects and maintenance work
26	Concrete Cutter	Eng'g. Div.	Shopping							Second quarter					Gop	80,000.00		80,000.00	For concrete cutting
27	Water Pump	Eng'g. Div.	Shopping							Second quarter					GoP	70,000.00		70,000.00	For flushing of water
28	Plumbing Tools (8 sets)	Eng'g. Div.	Shopping							First quarter					GoP	135,000.00		135,000.00	For installation of new service connections and maintenance works
29	Chlorinator	Eng'g. Div.	Shopping							Third quarter					GoP	30,000.00		30,000.00	For water treatment
30	Multi Cab 1 unit	Eng'g. Div.	Shopping							Third quarter					GoP	140,000.00		140,000.00	For hauling of materials
31	Motorcycles 155cc 2 units	Eng'g. Div.	Shopping							Third quarter					GoP	140,000.00		140,000.00	For field worker service
32	Automatic Transfer Switch (4 sets)	Eng'g. Div.	Shopping							Second quarter					Gop	300,000.00		300,000.00	For 4 Pumping Stations
33	Distribution Transformer 25KVA 3 units	Eng'g. Div.	Shopping							First quarter					Gop	345,000.00		345,000.00	For Energizer of MPS
34	Generator Set 100KVA with ATS	Eng'g. Div.	Shopping							First quarter					Gop	1,100,000.00		1,100,000.00	To ensure continuous operation of MPS during brown outs

## SUPPLIES NOT AVAILABLE AT PROCUREMENT SERVICE

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				Pre-Proc Conf.	Ads/P ost of ITB	Pre-Bid Conf.	Sub/O pen of Bids	Bid Ev aluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance Turnover		Total	MOOE	CO	
S-01	Office Supplies	OGM/Adm. Comm. Finance Eng'g.	Shopping												GoP	148,500.00	148,500.00		For office use.
S-02	Janitorial Supplies	OGM/Adm. Comm. Finance Eng'g.	NP-Small Value Proc.												GoP	29,500.00	29,500.00		Cleaning materials
S-03	Paper Products	OGM/Adm. Comm. Finance Eng'g.	NP-Small Value Proc.												GoP	206,000.00	206,000.00		Printing of accountable forms and calendar
S-04	Supplies for Xerox Machine	OGM/Adm. Comm. Finance Eng'g.	Shopping												GoP	115,000.00	115,000.00		Consummable items for Xerox Machine
<b>OTHER SUPPLIES, MATERIALS INCLUDING WATER METERS</b>																			
S-05	Plumbing Tools and other materials	Eng'g. Div.	Shopping												GoP	150,000.00	150,000.00		For Maintenance work
S-06	Materials and Fittings including water meters for Service Connections	Eng'g. Div. Adm. Div.	Public Bidding												GoP	5,989,379.00	5,989,379.00		To purchase materials, fittings including water meters for new service connections and maintenance



## EXPANSION, REHABILITATION AND CONSTRUCTION PROJECT

5/6

Code	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget Php			Remarks/Action (brief description of project)
				Pre-Proc Conf.	Ads/Post of ITB	Pre-Bid Conf.	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance Turnover		Total	MOOE	CO	
P-01	Expansion of 4" dia. PVC Waterline at Josephine Village, Brgy. Calaoan 255lm	Engineering Div.	Shopping							First quarter					GoP	415,900.00		415,900.00	Expansion of water service line 255 l.m.
P-02	Expansion of 4" dia. PVC Waterline at Pinagcuarterlan, Brgy. Sto. Nino 1st, 1,250 l.m.	Engineering Div.	Public Bidding							First quarter					GoP	1,812,100.00		1,812,100.00	Expansion of water service line 1,250 l.m.
P-03	Expansion of 4" dia. PVC waterline at Junior Campo, Brgy. Sto. Nino 2nd	Engineering Div.	Shopping							First quarter					GoP	363,800.00		363,800.00	Expansion of water service line 420 l.m.
P-04	Expansion of 2" PVC Waterline at Villaramos Subd. Abar 1st	Engineering Div.	Shopping							Second quarter					GoP	152,000.00		152,000.00	Expansion of water service line 200 l.m.
P-05	Expansion of 4" dia. PVC waterline at Maharlika Road to SAJELCO Block	Engineering Div.	Shopping							Second quarter					GoP	218,100.00		218,100.00	Expansion of water service line 200 l.m.
P-06	Expansion of 4"0 PVC waterline at Sitio Tanibong, Brgy. Abar 1st	Engineering Div.	Shopping							Second quarter					GoP	860,400.00		860,400.00	Expansion of water service line
P-07	Expansion of 4"0 dia. Of PVC waterline at St. Joseph School Don Bosco	Engineering Div.	Shopping							Third quarter					GoP	845,700.00		845,700.00	Expansion of water service line 600 l.m.
P-08	Expansion of 4" PVC waterline at Diadem Court, Brgy. Malasin	Engineering Div.	Public Bidding							Third quarter					GoP	1,248,100.00		1,248,100.00	Expansion of water service line 1,410 l.m.

## EXPANSION, REHABILITATION AND CONSTRUCTION PROJECT

6/6

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P-09	Cont. of Expansion Project at Brgy. Kita-Kita	Engineering Div.	Shopping							1st quarter					GoP	226,500.00		226,500.00	Cont. of Expansion of water service line at Brgy. Kita-Kita
P-10	Cont. of Rehabilitation of MPS waterline	Engineering Div.	Shopping							1st quarter					GoP	432,800.00		432,800.00	Cont. of Rehabilitation of water service line at Malasin PS
P-11	Construction of Secondary Water System, Brgy. Porais	Engineering Div.	Public Bidding							First quarter					GoP	1,837,700.00		1,837,700.00	Construction of water system at Brgy. Porais
P-12	Construction of Secondary Water System, Brgy. San Juan	Engineering Div.	Public Bidding							Second quarter					GoP	1,837,700.00		1,837,700.00	Construction of water system at Brgy. San Juan
P-13	Construction of Secondary Water System, Brgy. Pinili	Engineering Div.	Shopping							Third quarter					GoP	613,500.00		613,500.00	Construction of water system at Brgy. Pinili
P-14	Construction of Secondary Water System, Brgy. Palestina	Engineering Div.	Public Bidding							Third quarter					GoP	1,212,000.00		1,212,000.00	Construction of water system at Brgy. Palestina
P-15	Cont. of Construction of Ground Reservoir at MPS	Engineering Div.	Public Bidding							First quarter					GoP	2,906,700.00		2,906,700.00	Cont. of construction of ground reservoir at MPS
P-16	Construction of Perimeter Fence VPS	Engineering Div.	Shopping							Fourth quarter					GoP	713,800.00		713,800.00	To secure the Pumping Station
P-17	Change Meters for 500 concessionaires	Engineering Div.	Public Bidding							First to fourth quarter activity					GoP	1,251,500.00		1,251,500.00	Change water meters 5 years and up
P-18	Relocation of Water Meters	Engineering Div.	Shopping							First to fourth quarter activity					GoP	300,000.00		300,000.00	To relocate water meters outside the premises of consumers.

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