

SAN JOSE CITY WATER DISTRICT

2675 Maharlika Road, Abar 1st, San Jose City, Nueva Ecija 3121
Region III

ANNUAL PROCUREMENT PLAN FOR CY 2017

1/2

COMPUTERS, COMPUTER ACCESSORIES AND COMPUTER SOFTWARE

| Code | Program/Activity/ Project | End-user | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | | Source of Funds | Estimated Budget Php | | | Remarks/Action (brief description of materials/supplies) |
|------|--|---|------------------------|--|------------------------|----------------------|-------------------------|-----------------------|--------------|--------------------|---------------------|-----------------------------|-----------------------------|------------------------|-----------------|-------------------------------|------|------------------------------|--|
| | | | | Pre- Proc Conf. | Ads/P ost of ITB | Pre- Bid Conf. | Sub/Op en of Bids | Bid Ev aluation | Post Qual | Notice of Award | Contract Signing | Notice to Proce ed | Delivery/ Completi on | Acceptance Turnover | | Total | MOOE | CO | |
| G-01 | Additional CCTV 3 units | OGM | Shopping | | | | | | | First quarter | | | | | GoP | 9,000.00 | | 9,000.00 | ✓ |
| G-02 | UPS, 02 units 1/1/11 | OGM/FINANCE DIV. | Shopping | | | | | | | Second quarter | | | | | GoP | 6,000 26,000.00 | | 6,000 2,600.00 | ✓ 15K 11,000 11/11/11 |
| G-03 | Operating Systems 14 units WIN 7 64 bit | OGM/ADMIN. DIV./FINANCE & COMM. DIV. ENG'G. DIV. | Shopping | | | | | | | First quarter | | | | | GoP | 140,000.00 | | 140,000.00 | ✓ |
| G-04 | Microsoft Office Software Program 2013 & 2016, 14 units | OGM/ADMIN. DIV./FINANCE & COMM. DIV. ENG'G. DIV. | Shopping | | | | | | | First quarter | | | | | GoP | 140,000.00 | | 140,000.00 | ✓ |
| G-05 | Laptop Computer, 2 units | ADM. DIV./ENG'G. DIV. | Shopping | | | | | | | First quarter | | | | | GoP | 70,000.00 | | 70,000.00 | ✓ |
| G-06 | Desktop Computer, 3 SETS | ADMIN.DIV./FINANC E DIV./COMM.DIV. | Shopping | | | | | | | Second quarter | | | | | GoP | 115,000.00 | | 115,000.00 | ✓ |
| G-07 | Dot Matrix Printer 2 ✓ units | Comm. Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 16,000.00 | | 16,000.00 | ✓ |
| G-08 | CPU 1 unit | Eng'g. Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 25,000.00 | | 25,000.00 | ✓ |
| G-09 | Program for Upgrading (Billing & Collection, Maintenance | Comm. Div. | Shopping | | | | | | | First quarter | | | | | GoP | 200,000.00 | | 200,000.00 | ✓ |

OFFICE EQUIPMENTS & FURNITURES & FIXTURES

| | | | | | | | | | | | | | | | | | | | |
|------|----------------------------|-----------------------------|----------|--|--|--|--|--|--|----------------|--|--|--|--|-----|-----------|--|-----------|---|
| G-10 | Computer Chair, 4 pcs. | ADMIN. Div./FINANCE Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 16,000.00 | | 16,000.00 | ✓ |
| G-11 | Adding Machine, 2 units | ADMIN. Div./COMM. Div. | Shopping | | | | | | | First quarter | | | | | GoP | 8,000.00 | | 8,000.00 | ✓ |

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|-------------------------|---------------------------------------|--------------|------------------------|--|------------------------|----------------------|-------------------------|-----------------------|--------------|--------------------|---------------------|-----------------------------|-----------------------------|------------------------|-----------------|-------------------------|------|-------------------------|--|
| | | | | Pre- Proc. Conf. | Ads/P ost of ITB | Pre- Bid Conf. | Sub/Op en of Bids | Bid Ev aluation | Post Qual | Notice of Award | Contract Signing | Notice to Proce ed | Delivery/ Completi on | Acceptance Turnover | | Total | MOOE | CO | |
| G-12 | Steel Filing Cabinet unit | FINANCE Div. | Shopping | | | | | | | First quarter | | | | | GoP | 8,500.00 | | 8,500.00 | ✓ |
| G-13 | Aircon Window type 2HP | FINANCE Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 25,000.00 | | 25,000.00 | ✓ |
| G-14 | Computer Table, 1 unit | FINANCE Div. | Shopping | | | | | | | First quarter | | | | | Gop | 3,500.00 | | 3,500.00 | ✓ |
| G-15 | Visitor's Chair, 4 units | COMM. Div. | Shopping | | | | | | | First quarter | | | | | Gop | 10,000.00 | | 10,000.00 | ✓ |
| G-16 | Meter Reading Device, 2 units | COMM. Div. | Shopping | | | | | | | First quarter | | | | | Gop | 180,000.00 | | 180,000.00 | ✓ |
| OTHER EQUIPMENTS | | | | | | | | | | | | | | | | | | | |
| G-17 | Standby Generator Set 100 kva, 1 unit | Eng'g. Div. | Public Bidding | | | | | | | Second quarter | | | | | Gop | 900,000 1,000,000.00 | | 900,000 1,000,000.00 | FOR APPROVAL. BIDDING. |
| G-18 | Portable Generator Set, 1 unit | Eng'g. Div. | Shopping | | | | | | | Third quarter | | | | | Gop | 120,000.00 | | 120,000.00 | ✓ |
| G-19 | Portable Jackhammer, 1 unit | Eng'g. Div. | Shopping | | | | | | | Second quarter | | | | | Gop | 700,000.00 | | 700,000.00 | ✓ |
| G-20 | Concrete Cutter | Eng'g. Div. | Shopping | | | | | | | Second quarter | | | | | Gop | 80,000 120,000.00 | | 80,000 120,000.00 | ✓ |
| G-21 | Water Pump | Eng'g. Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 70,000.00 | | 70,000.00 | ✓ |
| G-22 | Plumbing Tools (8 sets) | Eng'g. Div. | Shopping | | | | | | | First quarter | | | | | GoP | 135,000.00 | | 135,000.00 | ✓ |
| G-23 | Chlorinator | Eng'g. Div. | Shopping | | | | | | | Third quarter | | | | | GoP | 30,000.00 | | 30,000.00 | ✓ |
| G-24 | Motorcycles 155cc 2 units | Eng'g. Div. | Shopping | | | | | | | Third quarter | | | | | GoP | 140,000.00 | | 140,000.00 | ✓ |

Prepared by:

Jocelyn S. Arienda
Jocelyn S. Arienda
Admin. Services Chief C

Checked by:

Corazon B. Conche
CORAZON B. CONCHE
Senior Financial Planning Specialist

Recommending Approval:

Thelma E. Wong
THELMA E. WONG
Finance/Commercial Div. Manager

Approved by:

Rengr Cecilia M. Francisco
RENGR CECILIA M. FRANCISCO
General Manager

SAN JOSE CITY WATER DISTRICT

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REGION III

ANNUAL PROCUREMENT PLAN FOR CY 2017

1.

SUPPLIES NOT AVAILABLE AT PROCUREMENT SERVICE

| Code | Program/Activity/ Project | End-user | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | Source of Funds | Estimated Budget Php | | | Remarks/Action (brief description of materials/supplies) | |
|------|-------------------------------|-------------------------------------|-------------------------|--|------------------------|------------------|-------------------------|--------------------|--------------|--------------------|---------------------|----------------------|-------------------------|--------------------|------------------------|------------|------------|--|---|
| | | | | Pre- Proc Conf. | Ads/P ost of ITB | Pre-Bid Conf. | Sub/O pen of Bids | Bid Ev aluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery/ Completion | | Acceptance Turnover | Total | MOOE | | CO |
| S-01 | Office Supplies | OGM/Adm. Comm. Finance Eng'g. | Shopping | | | | | | | | | | | | GoP | 148,500.00 | 148,500.00 | | For office use. |
| S-02 | Janitorial Supplies | OGM/Adm. Comm. Finance Eng'g. | NP-Small Value Proc. | | | | | | | | | | | | GoP | 29,500.00 | 29,500.00 | | Cleaning materials |
| S-03 | Paper Products | OGM/Adm. Comm. Finance Eng'g. | NP-Small Value Proc. | | | | | | | | | | | | GoP | 206,000.00 | 206,000.00 | | Printing of accountable forms and calendar |
| S-04 | Supplies for Xerox Machine | OGM/Adm. Comm. Finance Eng'g. | Shopping | | | | | | | | | | | | GoP | 115,000.00 | 115,000.00 | | Consummable items for Xerox Machine |

OTHER SUPPLIES, MATERIALS INCLUDING WATER METERS

| | | | | | | | | | | | | | | | | | | | |
|------|--|--------------------------|----------------|--|--|--|--|--|--|--|--|--|--|--|-----|--------------|--------------|--|---|
| S-05 | Plumbing Tools | Eng'g. Div. | Shopping | | | | | | | | | | | | GoP | 150,000.00 | 150,000.00 | | |
| S-06 | Materials and Fittings including water meters for Service Connections | Eng'g. Div. Adm. Div. | Public Bidding | | | | | | | | | | | | GoP | 5,989,379.00 | 5,989,379.00 | | To purchase materials, fittings including water meters for new service connections and maintenanc |

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Finance/Commercial Div. Manager

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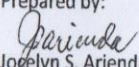
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EXPANSION, REHABILITATION AND CONSTRUCTION PROJECT

| Code | Program/Activity/Project | End-user | Mode of Procurement | Schedule for Each Procurement Activity | | | | | | | | | | | Source of Funds | Estimated Budget Php | | | Remarks/Action (brief description of project) |
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| P-01 | Expansion of 4" dia. PVC Waterline at Josephine Village, Brgy. Calaoan 255lm | Engineering Div. | Shopping | | | | | | | First quarter | | | | | GoP | 415,900.00 | | 415,900.00 | ✓ |
| P-02 | Expansion of 4" dia. PVC Waterline at Pinagcuarterlan, Brgy. Sto. Nino 1st, 1,250 l.m. | Engineering Div. | Public Bidding | | | | | | | First quarter | | | | | GoP | 1,812,100.00 | | 1,812,100.00 | ✓ |
| P-03 | Expansion of 4" dia. PVC waterline at Junior Campo, Brgy. Sto. Nino 2nd | Engineering Div. | Shopping | | | | | | | First quarter | | | | | GoP | 363,800.00 | | 363,800.00 | ✓ |
| P-04 | Expansion of 2" PVC Waterline at Villaramos Subd. Abar 1st | Engineering Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 152,000.00 | | 152,000.00 | ✓ |
| P-05 | Expansion of 4" dia. PVC waterline at Maharlika Road to SAJELCO Block | Engineering Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 218,100.00 | | 218,100.00 | ✓ |
| P-06 | Expansion of 4" PVC waterline at Sitio Tanibong, Brgy. Abar 1st | Engineering Div. | Shopping | | | | | | | Second quarter | | | | | GoP | 860,400.00 | | 860,400.00 | ✓ |
| P-07 | Expansion of 4" dia. Of PVC waterline at St. Joseph School Don Bosco | Engineering Div. | Shopping | | | | | | | Third quarter | | | | | GoP | 845,700.00 | | 845,700.00 | ✓ |
| P-08 | Expansion of 4" PVC waterline at Diadem Court, Brgy. Malasin | Engineering Div. | Public Bidding | | | | | | | Third quarter | | | | | GoP | 1,248,100.00 | | 1,248,100.00 | ✓ |

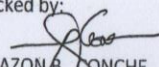
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| | | | | Pre-Proc Conf. | Ads/Post of ITB | Pre-Bid Conf. | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery/Completion | Acceptance Turnover | | Total | MOOE | CO | |
| | | | | | | | | | | | | | | | | | | | |
| P-09 | Construction of Secondary Water System, Brgy. Porais | Engineering Div. | Public Bidding | | | | | | | First quarter | | | | | GoP | 1,837,700.00 | | 1,837,700.00 | |
| P-10 | Construction of Secondary Water System, Brgy. San Juan | Engineering Div. | Public Bidding | | | | | | | Second quarter | | | | | GoP | 1,837,700.00 | | 1,837,700.00 | |
| P-11 | Construction of Secondary Water System, Brgy. Pinili | Engineering Div. | Shopping | | | | | | | Third quarter | | | | | GoP | 613,500.00 | | 613,500.00 | |
| P-12 | Construction of Secondary Water System, Brgy. Palestina | Engineering Div. | Public Bidding | | | | | | | Third quarter | | | | | GoP | 1,212,000.00 | | 1,212,000.00 | |
| P-13 | Construction of Perimeter Fence VPS | Engineering Div. | Shopping | | | | | | | Fourth quarter | | | | | GoP | 713,800.00 | | 713,800.00 | |
| P-14 | Change Meters for 500 concessionaires | Engineering Div. | Public Bidding | | | | | | First to fourth quarter activity | | | | | | GoP | 1,251,500.00 | | 1,251,500.00 | |
| P-15 | Relocation of Water Meters | Engineering Div. | Shopping | | | | | | First to fourth quarter activity | | | | | | GoP | 300,000.00 | | 300,000.00 | |

Prepared by:

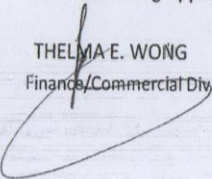

 Jocelyn S. Arienda

Admin. Services Chief C

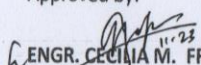
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