



SAN JOSE CITY WATER DISTRICT

2675 Maharlika Road, Abar 1st, San Jose City 3121
Tel. No. (044) 958-2086 e-mail: sjc_waterdistrict@yahoo.com

Certification of Compliance

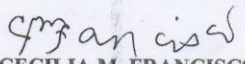
Pursuant to Republic Act of 9485, *An Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption and Providing Penalties Therefore*

I, CECILIA M. FRANCISCO, Filipino, of legal age, General Manager of the San Jose City Water District, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following truths:

1. The San Jose City Water District has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency
 - b. Frontline services offered
 - c. Step by Step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filing complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of San Jose City Water District that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as an information material (e.g. booklet or brochure).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Agency has undertaken self-assessment and reporting of improvements in its existing Citizen's Charter.
7. The Citizen's Charter shows the process improvements, specifically on the streamlining of procedures and shortened turnaround time, on the most availed frontline services:

This Certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 6th day of January, 2021 in San Jose City, Philippines.


ENGR. CECILIA M. FRANCISCO
General Manager

SUBSCRIBED AND SWORN to before me this _____ th day of JAN 06 2021 2021 in San Jose City, Philippines, with affiant exhibiting to me his/her Professional Regulation Commission ID issued on _____ at PRC, Manila.

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Series of 2021

~~ATTY. AVEGAILE B. ESCUDERO-GARCIA~~
~~NOTARY PUBLIC~~
~~Commission Expires on 12-31-21~~
~~Under SP. Proc. No. 1352, RTC Br. 38, SJC, N.E.~~
~~Maharlika Rd. Brgy. R. Rueda Sr., San Jose City, N.E.~~
~~Roll of Attorneys No. 54696; 4/25/07~~
~~IBP Lifetime No. 010236; 10/27/2011~~
~~PTR No. 1245253; 01/04/2021; San Jose City~~